



WEST GROVE PRIMARY SCHOOL

1, JURONG WEST STREET 72, SINGAPORE 649223

TEL NO: 6267 9234 FAX NO: 6267 9235

Through the Principal
Mrs Chandler Jay Siva

6 January 2023

Dear Parents/Guardians,

Welcome back to West Grove Primary School!

We hope you had an enjoyable December holiday with your child.

The Student Development Department (SDD) comprising of the Year Heads and Discipline Subject Head will continue to connect and create opportunities for your child to thrive in and experience Joy of Learning in a **Positive Environment**. The **PROSPER** Framework (T. Noble and H. McGrath) is our organizing tool where we encourage **Positivity**, **Build Relationships**, **Facilitate Outcomes**, **Focus on Strengths**, **Foster a sense of Purpose**, **Enhance Engagement** and **Teach Resilience**.

To encourage **Positivity** and build **Relationships** where students will experience positive emotions and have a sense of belonging to the school, we have designed some customized activities for the assemblies. Platforms will be created for two levels to come and bond together at a common time. Through these activities, we hope that our students will develop social and pro-social values that underpin positive connection to their peers, school and the community.

No significant learning occurs without a significant relationship. (Dr James P. Comer)

Introduction of 2023 Form Teachers

If you have any questions, do get in touch with them directly.

5A	Mr Md Nadzri B Md Nasir (mohamed_nadzri_md_nasir@moe.edu.sg)	
5B	Mdm Nithiyah d/o Subramaniam (nithiyah_subramaniam@moe.edu.sg)	
5C	Mdm Anisah Bte Muna Md (anisah_muna_mohamed@moe.edu.sg)	Mdm Lin Weijun (lin_weijun@moe.edu.sg)
5D	Mr Lin Qi Yue (lin_qi_yue@moe.edu.sg)	Mdm Palanivelu Seetha (palanivelu_seetha@moe.edu.sg)

5E	Mrs Saleha Raj (saleha_raj@moe.edu.sg)	Ms Tan Poh Ching (tan_poh_ching@moe.edu.sg)
5F	Ms Munirah Bee Bte Md.Haron (munirah_bee_mohd_haron@moe.edu.sg)	Mr Tee Kar Yeow (tee_kar_yeow@moe.edu.sg)
YH	Mr Chong (chong_oon_hoy@moe.edu.sg)	

You may also choose to contact any of our staff via

- General Office hotline: **62679234** (Mon to Fri, from 7.00 a.m. to 5.30 p.m.)
- Teachers' Email (available on <http://westgrovepri.moe.edu.sg>)
- Student Handbook

Absence from School

The school places a strong emphasis on students' regular attendance in school and it is closely monitored by the Form Teachers and our Student Development Team (SDT). For any absences, please inform the respective Form Teacher and submit relevant documentation (e.g. Medical Certificates) if applicable.

Please note that if the absence falls on the date of a weighted assessment (e.g. topical test, exam), there is NO make-up for the assessment. Pro-rating will be considered if the absence is substantiated with valid reasons (e.g. Medical).

School Homework

Homework is a valuable part of schooling. We believe that homework cultivates responsibility, self-discipline and lifelong learning habits. Teachers assign relevant, meaningful and even challenging homework to reinforce classroom learning and allow students to apply what was learnt.

School leaders and teachers will make a conscious effort to monitor the homework load of our students. Subject teachers will also coordinate the homework assigned to ensure that it is manageable. Students who are unable to complete their work in class will need to complete it at home, in addition to the homework that has been assigned. We seek your understanding that the actual time spent on homework will vary between students due to differences in their study habits and subject proficiency. We encourage you to speak with our teachers if you have any concerns about the assigned homework.

We also urge parents to play a supportive role by spending some time daily with your child/children to supervise them doing homework and to ensure there is a conducive home environment for it.

After-School Programmes

To ensure the safety of students who are staying back for after-school programmes, they are **not allowed** to leave the school before the start of the activity. Students are expected to have their lunch in school. We will monitor student movements after school. We seek your understanding and support in reinforcing the message with your child.

Finally, I would like to reassure you that the school will continue to do our part to maintain a good cleanliness level and provide handwashing soap and hand sanitizers in all the classrooms. We are also ensuring that mass activities are scaled down to minimize intermingling. Recess timings will continue to be staggered for all levels and only one level will be in the canteen at any time.

You can help do your part too. Do tell your child to observe personal hygiene, take their temperature twice daily, and wash their hands often with soap. If your child is unwell, do not come to school, avoid crowded places and see a doctor immediately. We can see through this stressful time together.

Do leave your name and number at 6267 9234 if you have any queries. I will get back to you as soon as I can.

Warm regards,

A handwritten signature in black ink, appearing to be 'Mr Chong', written in a cursive style.

Mr Chong
Year Head (P5 & 6)

Schedule of Key Events for Term 1

Date	Activity	Remarks
20 Jan	Chinese New Year Celebrations	Normal school hours
22 Jan – 24 Jan	Public Holiday: Chinese New Year	No school for all students
11 Mar	Parents' Webinar – "Stay Strong, Get Moving!"	
13 Mar	P5 Parents' Learning Festival	More details to be released later
March School Holidays (11 March to 19 March)		