



Through the Principal,
Mrs Chandler Jay Siva 

11th January 2021

Dear P3 Parents/Guardians,

Welcome back to West Grove Primary School!

Happy New Year! The Year Heads heading the Student Development Department (SDD) would like to welcome our students back to school. We believe that after the challenging 2020, this year will be a better one where there will be many opportunities and holistic learning experiences for your child. Hence, we look forward to working with you in developing your child to his/her fullest potential and ensuring that he/she will have an enriching and joyful school experience.

Since 2019, the Student Development Department (SDD) has adopted the **PROSPER** framework (T. Noble and H. McGrath) to guide us in our students' wellbeing programmes, where we Encourage **Positivity**, Build **Relationships**, Facilitate **Outcomes**, Focus on **Strengths**, Foster a sense of **Purpose**, Enhance **Engagement** and Teach **Resilience**.

As we embark on this learning journey together in 2021, we hope to support our students to develop positive **relationships** with their teachers and their peers. We hope to achieve this via the weekly FTGP lessons, Heart-to-Heart sessions and the Cohort Days. In doing so, we will encourage **positivity** where our students will experience positive feelings and develop a positive mindset about school, both academically and socially. As a parent, you can do your part to encourage positivity. Below are 8 ways you can do so.

8 Ways to Help Your Children Develop a Positive Attitude Towards Life:

1. Let them know that it is okay to express their feelings.
2. Be a role model.
3. Encourage and motivate your children.
4. Give them freedom.
5. Let your children be surrounded by positive people.
6. Encourage them to talk about positive events.
7. Teach morals and values to them.
8. Encourage positivity through stories and games.



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TEL NO: 62679234 FAX NO: 62679235

Introduction of 2021 Form and Level Teachers

If you have any questions, do get in touch with them directly.

Class	Form and Level Teachers	
3A	Mr Saw Jin Teik	Mdm Noor Afizah
3B	Mr Md Nadzri B Md Nasir	Ms Hoon Hui Min
3C	Mdm Chen Pei Ai	Mdm Nurhazlinda Md Shafri
3D	Mr Yeow Soon Hao	Ms Nicole Cheong Chia Qi
3E	Ms Betty Chan Siew Sharn	Mr Jackie Huang Hongwei
3F	Mr Md Sufri B Ramli	Mdm Chua Ting Ting
3G	Mrs Michelle Sim	Mrs Chua Mashita
-	Mdm Anna Yeong	Mdm Angie Wong Wei Ling
-	Mdm Wee Siew Kwan	

School Counsellor

Our School Counsellor is Mrs Rita. She can provide counselling support for the students' mental and emotional wellbeing. If you have any queries, do leave your number at the General Office and she will get back to you.

You may also choose to contact any of our staff via

- General Office hotline: **62679234** (Monday to Friday, from 7 a.m. to 5.30 p.m.)
- Teachers' Email (available on <http://westgrovepri.moe.edu.sg>)
- Student Handbook

Absence from School

The school places a strong emphasis on students' regular attendance in school and it is closely monitored by the Form Teachers and our Student Development Team (SDT). For any absences, please inform the respective Form Teacher and submit relevant documentation (e.g. medical certificate) if applicable.



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School Homework

Homework is a valuable part of schooling. We believe that homework cultivates responsibility, self-discipline and lifelong learning habits. Teachers assign relevant, meaningful and even challenging homework to reinforce classroom learning and allow students to apply what they have learnt.

School leaders and teachers will make a conscious effort to monitor the homework load of our students. Subject teachers will also coordinate the homework assigned to ensure that it is manageable. Students who are unable to complete their work in class will need to complete it at home, in addition to the homework that has been assigned. We seek your understanding that the actual time spent on homework will vary between students due to the differences in their study habits and subject proficiency. We encourage you to speak with our teachers if you have any concerns about the assigned homework.

We also urge parents to play a supportive role by spending some time daily with your child/children to supervise them doing homework and to ensure there is a conducive home environment for it.

After-School Programmes

To ensure the safety of students who are staying back for after-school programmes, they are **not allowed** to leave the school premises before the start of the activity. Students are expected to have their lunch in school. We will monitor student movement after school. We seek your understanding and support in reinforcing the message with your child.

CCA Option Exercise

Participation in CCA makes a total school experience for our students because of the invaluable lessons on values and character development CCA offers. Though it is not compulsory, students are encouraged to be part of a CCA which would engender interest in areas outside of the academic curricula.

Students who have been offered CCA from the Talent Identification exercise in 2020 need not exercise the option anymore. P3 and P4 students who have been members of a CCA in 2020 should continue to be in the same CCA.

Students who are already engaged in enrichment activities outside of school such as Ballet, Taekwondo etc need not opt for a school-based CCA. Such students need to furnish the school of their attendance and participation in any competition on a termly basis. Email the attendance sheet and competition details to the undersigned and we would recognize it.

For those who are opting to be in CCA this year, please choose one from each sub-group. Click the link [here](#) to go to the online option form



<https://form.gov.sg/5ff2b8bbcc3e88001126cd90> or scan this QR code to go to the online form. Please submit your options by Wednesday, 15 January 2021.



Please choose your child's CCA wisely as once he/she has been selected, no switching of CCA is allowed i.e. he/she will remain in the CCA up to P6. This is because of the investment in time and money accorded while he/she is in the CCA. Should your child wish to discontinue membership in a CCA, please submit a letter duly signed by parents with valid reasons, addressed to the HOD (PHE /CCA).

Pupils who are identified to have weight disproportionate to their height will be referred to Gazelle Fun Club as their CCA. These pupils will not join any other CCA until they get into the Acceptable Weight category. May your child have a fulfilling time in a CCA during these early years of school life.

Assessment Matters

The school has removed Mid-Year Examinations (MYE) for the Primary Three students since 2020 to provide students with adequate time and space to adjust to new subjects and increased curriculum demands. The school will conduct other bite-sized assessments in its place to allow teachers to identify learning gaps and close them by improving teaching practices or providing feedback and additional support to the child.

This is an overview of the assessments that you can expect your child to sit for in the year. Please refer to <https://go.gov.sg/2021wa> or scan the QR code for more details on the assessments.



Subject	Term 1	Term 2	Term 3	Term 4
English	-	Topical Assessment (15%)	Writing Assessment (15%)	SA2 (70%)
Maths	-	Topical Assessment (15%)	Topical Assessment (15%)	SA2 (70%)
Science	-	Topical Assessment (10%)	Topical Assessment (10%)	Practical Test (10%) SA2 (70%)
Mother Tongue	-	Topical Assessment (15%)	Writing Assessment (15%)	SA2 (70%)



Gift Education Programme (GEP)

The GEP identification exercise will take place in two stages; the GEP Screening exercise and GEP Selection Exercise.

P3 Gifted Education Programme (GEP) Screening Dates (Tentative)			
Stage	Date	Participants	Papers
GEP Screening Exercise	18 August 2021 (Wednesday)	Primary 3 students enrolled in government and government-aided schools	English Language Mathematics
GEP Selection Exercise	19 & 20 October 2021 (Tuesday & Wednesday)	Only shortlisted students will be invited to the Selection stage	English Language Mathematics General Ability

The exercise aims to identify students with high intellectual potential and match them to a curriculum that is suitable for them. Test-preparation activities for the screening and selection exercise is discouraged as it could inflate the student's score and could cause the results of the exercise not to reflect their true potential. Students who are not ready to handle the intellectual rigour and demands of the programme will struggle with the enriched curriculum and not benefit from it. This would put undue stress on the students and may even cause them to lose confidence and self-esteem.

P3 Cohort Day

The school is organising a cohort day for all our P3 students on **2nd March 2021 (Tuesday)**. The cohort day will be held in school. The school teachers will organise and conduct the cohort day activities. The activities of the day is a part of our efforts to provide our students with a more balanced education by experiencing education outdoors and out of the context of the classroom. It also serves to develop their knowledge and aptitude beyond the classroom.

The camp aims to fulfil the following objectives:

- Build relationships amongst peers and between teachers and students
- Promote a better understanding of Social Emotional & 21st Century Competencies
- Provide Authentic Learning Experiences in an informal setting
- Emphasise the importance of life-skills and fitness

All safety precautions will be put in place to ensure the safety of your child.



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A detailed camp programme will be issued later. We look forward to your child's participation in making the cohort day an enjoyable one.

Cohort Key Events

Here is the schedule of key events for your child for Term 1.

Date	Activity	Remarks
5 Jan – 8 Jan	CCA Option Forms will be issued by Form Teachers	For P2 and P3 students only
11 Feb	Chinese New Year Celebrations	Please note that school hours are from 7.30 a.m. to 10.00 a.m.
12 Feb – 15 Feb	Chinese New Year Holiday 12 & 13 Feb – Public Holiday 15 Feb – School Holiday	No school for all students
2 Mar	P3 Cohort Day	More details to be released later
16 Mar	P1 & P3 Math Parents' Webinar	More details to be released later
March School Holidays (13 March to 21 March)		

Finally, I would like to reassure you that the school will continue to do our part to maintain a good cleanliness level and provide handwashing soap and hand sanitizers in all the classrooms. We are also ensuring that mass activities are scaled down to minimize inter-mingling. Recess timings will continue to be staggered for all levels and only one level will be in the canteen at any time.

You can help do your part too. Do tell your child to observe personal hygiene, take their temperature twice daily, and wash their hands often with soap. If your child is unwell, do not come to school, avoid crowded places and see a doctor immediately. We can see through this stressful time together.

Do leave your name and number at 6267 9234 if you have any queries. I will get back to you as soon as I can.

Warm regards,

Mr Chong
Year Head (P3 and P4)