




WEST GROVE PRIMARY SCHOOL

1, JURONG WEST STREET 72 SINGAPORE 649223

TEL NO: 62679234 FAX NO: 62679235

Through the Principal,
Mrs Chandler Jay Siva 

11th January 2021

Dear P4 Parents/Guardians,

Welcome back to West Grove Primary School!

Happy New Year! The Year Heads heading the Student Development Department (SDD) would like to welcome our students back to school. We believe that after the challenging 2020, this year will be a better one where there will be many opportunities and holistic learning experiences for your child. Hence, we look forward to working with you in developing your child to his/her fullest potential and ensuring that he/she will have an enriching and joyful school experience.

Since 2019, the Student Development Department (SDD) has adopted the **PROSPER** framework (T. Noble and H. McGrath) to guide us in our students' wellbeing programmes, where we Encourage **Positivity**, Build **Relationships**, Facilitate **Outcomes**, Focus on **Strengths**, Foster a sense of **Purpose**, Enhance **Engagement** and Teach **Resilience**.

As we embark on this learning journey together in 2021, we hope to support our students to develop positive **relationships** with their teachers and their peers. We hope to achieve this via the weekly FTGP lessons, Heart-to-Heart sessions and the Cohort Days. In doing so, we will encourage **positivity** where our students will experience positive feelings and develop a positive mindset about school, both academically and socially. As a parent, you can do your part to encourage positivity. Below are 8 ways you can do so.

8 Ways to Help Your Children Develop a Positive Attitude Towards Life

1. Let them know that it is okay to express their feelings.
2. Be a role model.
3. Encourage and motivate your children.
4. Give them freedom.
5. Let your children be surrounded by positive people.
6. Encourage them to talk about positive events.
7. Teach morals and values to them.
8. Encourage positivity through stories and games.



Introduction of 2021 Form and Level Teachers

If you have any questions, do get in touch with them directly.

Class	Form and Level Teachers	
4A	Mdm Nurhuda Md Amin	Mdm Zhuo Dandan
4B	Ms Nur Indahiyana Md Amran	Mrs Hong – Tiow Jingmin
4C	Mrs Saleha Raj	Mdm Alagu Meenal
4D	Mr Ong Chee Keong	Mrs Shirin Ishar
4E	Mdm Rachael Fang Swee Sian	Mdm Yusnita Md Taib
4F	Mdm Mindy Neo	Mdm Shafiah Syed Masood

School Counsellor

Our School Counsellor is Mrs Rita. She can provide counselling support for the students' mental and emotional wellbeing. If you have any queries, do leave your number at the General Office and she will get back to you.

You may also choose to contact any of our staff via

- General Office hotline: **62679234** (Monday to Friday, from 7 a.m. to 5.30 p.m.)
- Teachers' Email (available on <http://westgrovepri.moe.edu.sg>)
- Student Handbook

Absence from School

The school places a strong emphasis on students' regular attendance in school and it is closely monitored by the Form Teachers and our Student Development Team (SDT). For any absences, please inform the respective Form Teacher and submit relevant documentation (e.g. medical certificate) if applicable.

School Homework

Homework is a valuable part of schooling. We believe that homework cultivates responsibility, self-discipline and lifelong learning habits. Teachers assign relevant, meaningful and even challenging homework to reinforce classroom learning and allow students to apply what they have learnt.

School leaders and teachers will make a conscious effort to monitor the homework load of our students. Subject teachers will also coordinate the homework assigned to ensure that it is manageable. Students who are unable to complete their work in class will need to complete it at home, in addition to



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the homework that has been assigned. We seek your understanding that the actual time spent on homework will vary between students due to the differences in their study habits and subject proficiency. We encourage you to speak with our teachers if you have any concerns about the assigned homework.

We also urge parents to play a supportive role by spending some time daily with your child/children to supervise them doing homework and to ensure there is a conducive home environment for it.

After-School Programmes

To ensure the safety of students who are staying back for after-school programmes, they are **not allowed** to leave the school premises before the start of the activity. Students are expected to have their lunch in school. We will monitor student movement after school. We seek your understanding and support in reinforcing the message with your child.

Assessment Matters

Assessment is an integral part of the learning process. Information gathered from assessment allow teachers to identify learning gaps and close them by improving teaching practices or providing feedback and additional support to the child.

This is an overview of the assessments that you can expect your child to sit for in the year. Please refer to <https://go.gov.sg/2021wa> for more details on the assessments.



Subject	Term 1	Term 2	Term 3	Term 4
English	NIL	SA1 (30%)	NIL	SA2 (70%)
Maths	NIL	SA1 (30%)	NIL	SA2 (70%)
Science	NIL	SA1 (20%)	NIL	Practical (10%) SA2 (70%)
Mother Tongue	NIL	SA1 (30%)	NIL	SA2 (70%)

Subject Based Banding (SBB) and Direct School Admission (DSA)

SBB is carried out at the end of Primary Four to provide for more flexibility in subject combinations for students as their strengths and abilities may vary across subjects. While the admission exercise, DSA, is carried out at Primary Six, it is important to note that your child may begin preparations as early as Primary Four. DSA seeks to promote holistic education and provide students with



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opportunities to demonstrate a more diverse range of achievements and talents in seeking admission to a choice secondary school. SBB briefing slides with more information on SBB and DSA will be uploaded onto the school's website.

P4 Cohort Day

The school is organising a cohort day for all our P4 students on **2nd March 2021 (Tuesday)**. The programme will be held in school. The school teachers will organise and conduct the cohort day activities and the day is a part of our efforts in providing our students with a holistic education through experiential Outdoor Education. It is to develop their knowledge and aptitude beyond the classroom.

The programme aims to fulfil the following objectives:

- Build relationships amongst peers and between teachers and students
- Promote a better understanding of Social Emotional & 21st Century Competencies
- Provide Authentic Learning Experiences in an informal setting
- Emphasise the importance of life-skills and fitness

All safety precautions will be put in place to ensure the safety of your child. Your child is to report to school in their PE Attire. A detailed cohort day programme will be issued later.

Cohort Key Events

Here is the schedule of key events for your child for Term 1.

Date	Activity	Remarks
11 Feb	Chinese New Year Celebrations	Please note that school hours are from 7.30 a.m. to 10.00 a.m.
12 Feb – 15 Feb	Chinese New Year Holiday 12 & 13 Feb – Public Holiday 15 Feb – School Holiday	No school for all students
2 Mar	P4 Cohort Day	More details to be released later
March School Holidays. (13 March to 21 March)		

Finally, I would like to reassure you that the school will continue to do our part to maintain a good cleanliness level and provide handwashing soap and hand sanitizers in all the classrooms. We are also ensuring that mass activities are scaled down to minimize inter-mingling. Recess timings will continue to be staggered for all levels and only one level will be in the canteen at any time.



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You can help do your part too. Do tell your child to observe personal hygiene, take their temperature twice daily, and wash their hands often with soap. If your child is unwell, do not come to school, avoid crowded places and see a doctor immediately. We can see through this stressful time together.

Do leave your name and number at 6267 9234 if you have any queries. I will get back to you as soon as I can.

Warm regards,

Mr Chong

Year Head (P3 and P4)