



WEST GROVE PRIMARY SCHOOL
1, JURONG WEST STREET 72 SINGAPORE 649223
TEL NO: 62679234 FAX NO: 62679235

Letter To Parents (Term 1)

3 Jan 2018

Dear Parents,

Season's Greetings to you and your family. We are indeed excited to welcome our children back to school and we look forward to another wonderful year of learning and growing together.

Our school vision of 'Active Minds, Gracious Hearts' and our school motto of "Wisdom and Grace" will continue to guide us in providing a holistic and learner-centred environment for all our children, with enriching learning opportunities for them to realise their dreams and aspirations. Character development and being anchored on sound moral values will be key. Our children should develop into a self-directed learner, a confident person, an active contributor and a concerned citizen.

For this to happen, they must find JOY in their learning. They must be happy coming to school and be happy interacting with their teachers and friends. They must participate actively in all school programmes and events. They must learn to dream, discover and dare. Learning must go beyond the classrooms. Our teachers would continue to engage them fully through a sound curriculum using differentiated pedagogical approaches and in a safe and caring environment. We see parents as our supportive partners and will continue to work closely with them. Both parents and teachers must remain the inspiration and moral compass for our children to do their best in school and in life.

Learning never exhausts the mind – Leonardo da Vinci

Life is not just about achievement. It's about learning, growing and developing qualities such as compassion, patience, perseverance, love and joy – Jack Cranfield

Wishing you all the best!

Regards

Mrs Chandler Jay Siva
Principal
Regards



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Staff Updates

We thank the following teaching staff for their contributions to the school and wish them all the best in their new endeavours:

1. Ms May Ng
2. Mdm Norhariaty
3. Mr Zaini
4. Ms Candice Tan
5. Mr Vikneswaran
6. Mrs May Foo
7. Mr Boo Hong Rui
8. Ms Esther Ng (Counsellor)
9. Ms Juliana (AED)

We are also pleased to welcome the following staff to our school:

Teaching Staff

- Mrs Annie Tsang (Counsellor)
- Mr Sobri Omar
- Ms Ong Pei Ting
- Ms Radha
- Mdm Jenny Koh
- Ms Sangeeta
- Ms Vignes

Office and Support Staff

- Ms Joanne Yap
- Ms Doris
- Mr Josiah
- Ms Hasidah

Contacting our Staff

You can contact our staff through the following platforms:

- General Office hotline: **62679234** (from 7.00 am to 5.30 pm (Mon to Fri))
- Email (Refer to <http://westgrovepri.moe.edu.sg>)
- Student Handbook



Reminder on Dual Vehicular Lanes for Morning Arrivals

The school allows two vehicles to enter through the Main Gate (you will see a demarcation of the lanes as shown in the picture below) to better manage congestion. We urge parents to exercise caution and patience when driving into the school.



Road Safety

We would like to seek your cooperation to work with the school in ensuring the safety of students coming to and leaving school. This is especially important as young children may not have skills required to use roads properly and do not always fully appreciate the dangers presented. Their small physique also makes them less visible to motorists.

Students Cycling or Scooting to School

All parents of students cycling or scooting to school are required to acknowledge an advisory letter which will be issued in Term 1. This is to encourage parents to actively monitor the child's behaviour and conduct in the use of their bicycles / scooters. Students who don't commute safely may not be allowed to cycle / scoot to school.

Dismissal Arrangements

We would like to highlight to our parents the dismissal arrangements for students who leave the school through the gates.

Normal Weather

Gate	Levels using the gate for dismissal	Remarks
Big Gate 1	P3 to P6	This is also the vehicular gate used by vehicles. However, it will be out of bounds to traffic from 1.30pm – 1.45pm daily.
Small Gate 1	P1 and P2	
Gate 2	All levels	
Gate 3	All levels	



Wet Weather

Gate	Wet Weather Arrangements
Gates 1 and 2	Parents waiting at both Gates 1 and 2 will be directed towards the canteen to wait for their children. <ul style="list-style-type: none">• P1 and P2 parents should wait along the canteen corridor next to the field• P3 to P6 parents should wait along the canteen corridor next to the parade square
Gate 3	Parents waiting at Gate 3 will be directed into the school to wait at Classroom Block C corridor for their children

School Homework

Homework is a valuable part of schooling. We believe that homework cultivates responsibility, self-discipline and lifelong learning habits. Teachers assign relevant, meaningful and even challenging homework to reinforce classroom learning and to urge children to apply what has been learnt. School leaders and teachers will make a conscious effort to monitor the homework load of our students.

Students who are not able to complete their work in class will need to complete it at home, in addition to the homework that has been assigned. Subject teachers will coordinate the homework assigned to ensure that it is manageable for the students. We seek your understanding that the actual time spent on homework will vary between students due to differences in their study habits and subject proficiency. We encourage you to speak with our teachers if you have a concern about the homework received by your child.

We also urge parents to play a supportive role in ensuring their children have a conducive home environment and spend some time daily to supervise them doing homework.

Absence from School

The school places a strong emphasis on students' attendance in school and it is closely monitored by Form Teachers and our Student Development Team (SDT). For any absences, please inform the respective Form Teacher and submit relevant documentation (e.g. Medical Certificates) if applicable.

Please note that if the absence falls on the date of a weighted assessment (e.g. topical test, exam), there is no make-up for the assessment. Pro-rating will be considered if the absence is substantiated with valid reasons (e.g. Medical).



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Healthy Meals In School Programme

In our continuous effort to inculcate healthy eating habits among our pupils, the school will embark on the **Healthy Meals In Schools Program** in 2018. The main objective of this Health Promotion Board initiative is to encourage our pupils to have a balanced diet consisting of brown rice, vegetables, meat and fruits as well as to make healthier food and beverage choices. As such, the school canteen will be selling set meals with effect from 2 January 2018, which includes food from the 4 main food groups. The price of each set meal would range from of **\$1.20 to \$2.10**. We would also like to encourage our pupils to drink plain water and cut down on sugary drinks, as high sugar intake is a contributing factor to diabetes. Let us work together towards a healthier 2018! Please do give sufficient pocket-money to your child/children for their meals during recess.

Nurturing Responsibility

In our efforts to nurture responsibility in your child, please avoid bringing water bottles, wallets, watches, homework, books, PE attire, consent forms, stationery, files and etc. on your child's behalf.

In addition, please keep your child at home if he/she is unwell with a fever. Your child would not be able to concentrate in school and this also helps to ensure that other students in the class / school are not affected.

New PE Attire

The school has launched our new PE T-Shirt for students. All P1 students should use the new PE T-Shirt from 2018.

P2 to P6 students can choose to continue using their existing PE T-Shirt if they wish to. We would also like to remind parents that nametags should be sewn onto the PE T-Shirt.



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Schedule of Key Events for Term 1

Date	Activity	Remarks
5 Jan	Temperature Taking Exercise	P2 – P6 Students to bring thermometers. P1 students will be issued new thermometers from the school.
12 Jan	Online CCA Option and Consent Forms will be made available	For P2 and P3 students only
15 Feb	Chinese New Year Celebrations	Please note that school hours are from 7.30am to 10.00am
16 Feb & 19 Feb	Chinese New Year Holiday 16 Feb – Public Holiday 19 Feb – School Holiday	No school for all students
28 Feb	Photo-Taking Exercise for P1 and P6 students (for Student Smart Card)	
2 Mar	P6 CA Higher Mother Tongue	
3 Mar	SBB Briefing for P4 Parents PSLE Briefing for P6 Parents	8.30am – 9.30am (Hall) 9.45am – 12.00pm (Hall)
5 Mar	P6 CA English / Fn English	
6 Mar	P6 CA Maths / Fn Maths	
7 Mar	P6 CA Mother Tongue / Fn Mother Tongue	
8 Mar	P6 CA Science / Fn Science	
12 Mar – 13 Mar	P6 Study Camp	8.30am to 1.00pm for both days
<i>March School Holidays (10 March to 18 March)</i>		



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P3 Gifted Education Programme (GEP) Screening Dates (Tentative)			
Stage	Date	Participants	Papers
GEP Screening Exercise	24 August 2018 (Friday)	Primary 3 pupils enrolled in government and government-aided schools	English Language Mathematics
GEP Selection Exercise	16 & 17 October 2018 (Tuesday, Wednesday)	Only shortlisted pupils will be invited to the Selection stage	English Language Mathematics General Ability

P6 PSLE Exam Dates (Tentative)	
PSLE Oral Exam	16 August & 17 August
PSLE Listening Comprehension	14 September
PSLE Written Exam	27 September – 3 October
PSLE Marking Exercise	15 October – 18 October

Note: The dates for school exams (i.e. P6 CA, P3 – P6 SA1, P6 Prelim and P2- P5 SA2) will be indicated in the **Schedule of Key Events** for each respective Term.



Weighted Assessment for P1 and P2

Primary 1

Subject	Semester 1	Semester 2
English	<ul style="list-style-type: none">• Listening Comprehension (Term 2)• Reading (Term 2)• Topical Assessment 1 (Term 2)	<ul style="list-style-type: none">• Show and Tell (Term 3)• Listening Comprehension (Term 3)• Topical Assessment 2 (Term 3)• Listening Comprehension (Term 4)• Writing (Term 4)• Topical Assessment 3 (Term 4)
Mathematics	<ul style="list-style-type: none">• Topical Test 1(Term 2)• Authenticity (Term 2)	<ul style="list-style-type: none">• Topical Test 2 (Term 3)• Authenticity (Term 4)• Topical Test 3 (Term 4)
Mother Tongue	<ul style="list-style-type: none">• Listening Comprehension (Term 2)• Oral (Term 2)• Topical Test 1 (Term 2)	<ul style="list-style-type: none">• Listening Comprehension (Term 3)• Oral (Term 3)• Reading Comprehension (Term 3)• Listening Comprehension (Term 4)• Oral (Term 4)• Topical Test 2 (Term 4)

Primary 2

Subject	Semester 1	Semester 2
English	<ul style="list-style-type: none">• Listening Comprehension (Term 1)• Topical Assessment 1 (Term 1)• Reading (Term 2)• Topical Assessment 2 (Term 2)	<ul style="list-style-type: none">• Show and Tell (Term 3)• Topical Assessment 3 (Term 3)• Semestral Assessment 2 (Term 4)
Mathematics	<ul style="list-style-type: none">• Topical Test 1(Term 1)• Authenticity (Term 2)• Topical Test 2 (Term 2)	<ul style="list-style-type: none">• Authenticity (Term 3)• Topical Test 3 (Term 3)• Topical Test 4 (Term 4)• Semestral Assessment 2 (Term 4)
Mother Tongue	<ul style="list-style-type: none">• Listening Comprehension (Term 1)• Topical Test 1 (Term 1)• Oral (Term 2)• Topical Test 2 (Term 2)	<ul style="list-style-type: none">• Listening Comprehension (Term 3)• Reading Comprehension (Term 3)• Semestral Assessment 2 (Term 4)